

2024 Annual Report Notes Required Checklist

Please use this checklist to ensure that you have all required notes before you submit your report to CCLS for review.

****Reminder: If a number has a difference of +/- 20% from last year, you need to explain in a note.**

- 3.22** One-on-one Sessions
- 3.29** One-on-One Program Attendance
- 11.9** Other State Aid other than LLSA, Central Library, or Aid Reported as Cash Grants
- 11.14** Gifts and Endowments
- 11.15** Fund Raising
- 11.17** Library Charges
- 11.18** Other Receipts
- 12.4** Employee Benefits Expenditures
- 12.11** Capital Expenditures: From Other Funds
- 12.14** Repairs to Building & Building Equipment: From Other Funds
- 12.16** Other Disbursements for Operation & Maintenance of Buildings
- 12.21** Professional and Consultant Fees
- 12.22** Equipment
- 12.23** Other Miscellaneous
- 13.2** Capital Fund Receipts: All Other Revenues
- 14.1** Capital Fund Disbursement: Construction
- 14.2** Capital Fund Disbursement: Incidental