

## **Chautauqua-Cattaraugus Library System**

### **Board of Trustees Meeting October 11, 2023**

#### **Holiday Valley, Ellicottville 5:15 pm**

Attendance: Don Watkins, President; Don Butler, Vice President; Reed McElfresh Treasurer; Nancy Padak, Secretary; Sandy Blood, Steve Crowley, Barb Kittle, Ned Lindstrom, Trustees; Jan Dekoff, Director

Absent: Paul Benson

Guests: none

#### **AGENDA**

1. Meeting called to order: Don called meeting to order at 5:17.

2. Public comment (3-minute limit per person): none

3. Consent Agenda: Consent agenda items are considered to be routine and are acted on with one motion. Barb/ Reed moved that the consent agenda be approved. Passed unanimously.

A. Changes or additions to the agenda: none

B. Approval of minutes of previous meeting

4. Treasurer's Report

A. Budget Update. Sold old truck. \$6,000 for Love Your Library for Summer Reading, 2024. 2023 truck added to insurance policy. Adult literacy grants awarded. New truck and outfitting, etc., included in this budget. Don/Sandy moved to accept Treasurer's Report. Passed unanimously.

5. Unfinished Business

A. 2023 Construction Grant Applications. Construction grants all submitted. There may be extra \$\$.

B. Sustainability. Finance Committee met. Minutes have been distributed. We have 8 years left of capital reserves. Need to increase funding. New NYLA slogan—fund, protect, empower. Reached out to counties to ask for increases—asked for 20% from Chautauqua County and 15% from Cattaraugus County. Chautauqua County added 3%; no word yet from Catt County. Jan will soon have a draft budget for 2024.

C. Building Committee: (Barb) committee met with staff. Sustainability committee is recommending system offices stay at JPL. Barb has told realtor that as of now, CCLS will be staying put, but that he can continue sending properties. Q: What's going on with JPL? JPL has agreed to use Construction Grant \$\$ for next year. Lighting problems have been fixed, and security cameras have been added. Don asked if we could subsidize parking for staff. May contact city or negotiate with JPL.

6. New Business: none

7. Director's Report: A. Report on System activities – Janice Dekoff. Staff has worked hard on annual meeting. Last year's construction grants have been approved, and libraries have received their funding.

Staff is working on budget and sexual harassment training. Kennedy going for a 414 municipal vote in November. 259s for Stockton and Sinclairville. Minerva/ Sherman going for another vote. New truck here and in rotation. New priorities for Jan—budget, quarterly newsletter, marketing efforts.

Meeting adjourned: Barb/Don B. moved adjournment. Passed unanimously. Meeting adjourned at 5:58.

Date of next meeting: Wednesday December 13, 2023 – 6:00 Randolph

Respectfully submitted,

Nancy Padak, Secretary