

Chautauqua-Cattaraugus Library System

Board of Trustees Meeting June 14, 2023

James Prendergast Library Fireplace Room 6:00 pm

Present: Don Watkins, President; Don Butler, Vice President; Reed McElfresh, Treasurer; Nancy Padak, Secretary; Paul Benson, Steve Crowley, Barb Kittle, Trustees; Jan Dekoff, CCLS Executive Director

Absent: Sandy Blood, Ned Lindstrom

AGENDA

1. Meeting called to order: Don called meeting to order at 6:11
2. Public comment (3-minute limit per person): none
3. Consent Agenda: Consent agenda items are considered to be routine and are acted on with one motion.

A. Changes or additions to the agenda: none. Barb and Don B moved approval. Passed unanimously.

B. Approval of minutes of previous meeting. Reed and Barb moved approval. Passed unanimously.

4. Treasurer's Report

A. Budget Update: April and May budget summaries unremarkable. CCLS has received 75% of allotment from Chautauqua County; ARPA funds were also received. State aid is flat for this year. "Love your Library" license plate money is coming soon.

Truck—CCLS was given erroneous information about timing of truck delivery. Now anticipating August delivery. Jan will send specs to Don B and Reed, so that they can explore other dealers. Subaru was vandalized; it's now clean and back on the road. Don B. and Steve moved approval of budget report. Passed unanimously.

5. Unfinished Business

A. 2023 Construction Grants: Intent to Apply packets have been sent to members; due 7/14. Jan will do webinar for interested libraries. AS part of the approval process, board could zoom to get more information or have questions answered. We have \$797,344 for distribution.

B. Sustainability: funding and fund balance. Jan would like to meet with budget group and Kathy to look at what we have, what we want to keep in reserve (6 months at least), etc. Might also want to plan how to approach the counties for additional support, including how best to present needs, fund balance, etc.

6. New Business

A. Building Committee: Nothing from Prendergast or their Board about their interest in helping us in any way. Committee has visited two places; most likely neither would work. Other options are being explored, both in Jamestown and elsewhere.

Staff reactions to possible move focus on practicalities of doing business—E-Rate, delivery, time for drivers to do extra work. Barb agreed to talk with staff. Jan has talked to Annie and believes that Prendergast is willing to help.

7. Director's Report:

A. Report on System activities – Janice Dekoff: DLD visitor saw 10 libraries. Library votes—Fluvanna and Bemis successful; Minerva/ Sherman not successful. Such a close vote means they can go back again in the fall. Plans are being developed. Several other libraries are planning for 259 efforts.

Annual meeting—several locations are under consideration. Possible break-out sessions for Directors and Trustees.

Meeting adjourned. Paul and Reed moved adjournment. Meeting adjourned at 7:30.

Date of next meeting: Wednesday August 9, 2023 – 6:00, Cattaraugus Free Library