

Chautauqua-Cattaraugus Library System

Board of Trustees Meeting

August 14, 2024

Ellicottville Memorial Library

6:00 pm

AGENDA

Attendance: Don Watkins, President; Don Butler, Vice President; Reed McElfresh, Treasurer; Nancy Padak, Secretary; Sandy Blood, Steve Crowley, Barb Kittle, Ned Lindstrom, Cody Whitten, Trustees

Guest: Ed Erhart

1. Meeting called to order. Don called the meeting to order at 6:01.
2. Public comment (3-minute limit per person) None
3. Consent Agenda: Consent agenda items are considered to be routine and are acted on with one motion.
 - a. Changes or additions to the agenda
 - b. Approval of minutes of previous meeting. Reed/ Sandy moved approval of minutes. Approved unanimously.
4. Treasurer's Report
 - a. Budget Update: NYS funding increased by \$49,100. Catt County funding came in this month. Planning to ask each county for 5% more funding. Board members could reach out to local government officials. Jan will develop a bullet list of talking points. Jails/ prison figures adjusted to include rollover funds. LJ will work with them to try to spend lines down before end of year. Vehicle maintenance line over spent. New truck will be a few thousand dollars more expensive than previous truck. May still be able to trade old truck in. Investments—NYLAF is possible addition to financial options. Jan will get more information regarding this possibility. May eventually move CDs to this group. Barb/Ned moved approval of treasurer's report. Passed unanimously.
5. Unfinished Business

a. 2024 Construction Grants: due to state 10/1. 6 more libraries are eligible for 90/10 split. Board members reported positively about the site visits; no one reported concerns. Barb mentioned encouraging big projects to include signs indicating NYS Construction Grant funds as \$\$ source while projects are underway. Nancy/Reed moved approval of Plan B (the 90/10 split). Passed unanimously. 12 projects for \$778,627.

b. Prendergast facility updates: No activity

6. New Business

a. Slate of Officers for 2025: Reed, President; Don B, Vice President; Steve, Treasurer; Nancy, Secretary. Ned/ Barb moved approval of slate of officers. Passed unanimously.

b. New Cattaraugus County Trustee – 2025. We could get a new Catt County rep from Seneca Nation, but she lives in Erie County. Board discussed whether to amend bylaws to allow this; Board sentiment was not to make changes at this time.

c. CCLS 2023 Audit: Audited financial statements and 990 were distributed prior to the meeting. Can zoom with auditor. Don B./ Steve moved approval. Passed unanimously.

7. Director's Report: Lease negotiations have not yet started. Hope to have a draft lease by early September. Parking is still an issue.

a. Report on System activities – Janice Dekoff. Question arose about whether individual libraries can change systems. State-level folks have decided that this is unwise. Myers going for 259 next year. Annual meeting at Harbor Hotel. Speaker, Director NYS Library Association. Training sessions (3-5pm) also offered.

Meeting adjourned at 7:18. Barb/ Sandy moved adjournment. Passed unanimously

Next meeting: Wednesday October 9, 2024 – 5:15pm, Chautauqua Harbor Hotel, Celoron

Respectfully Submitted,

Nancy Padak, Secretary

