

**Chautauqua Cattaraugus Library System Board of Trustees Meeting**  
**Randolph Library, Randolph, NY**  
**April 11, 2018**  
**Minutes**

The Board of Trustees of the Chautauqua-Cattaraugus Library System met on Wednesday, April 11, 2018 at the Randolph Library with Barb Kittle presiding.

Attendance: Barb Kittle, President; Don Watkins, Vice President; Karen Dennerlein, Secretary; Harry Wolfrom, Donald Butler, Ronda Pollock, Lynn Warner, trustees; Eli Guinnee, System Director ; Tina Scott, Director, Prendergast Library.

Public Comment: None.

Consent Agenda:

**Resolved:** That the Consent Agenda including minutes from the April 11, 2018 meeting be approved. (Butler/Pollock) Carried.

Treasurer's Report: (Eli Guinnee presenting for Paul Benson)

**Resolved:** That the Treasurer's Report including March and April balance sheets and the budget report to date be approved. (Watkins/Warner) Carried.

Unfinished Business:

- a) Construction Grant Procedures were reviewed and discussed. A copy of the new procedures will be included with this report.
- b) The location of the next board meeting to be held in June will be at the Patterson Library in Westfield. Eli will check with Salamanca and Machias Libraries to see if they would be willing to host the August meeting.

New Business:

- a) **Resolved:** That the System Annual Report be approved. (Watkins/Butler) Carried. Kudos were given to the staff for their work on this report.
- b) An extensive review was given on the Integrated Library System Request For Proposal. Eli will send a schedule of presentations by the companies to the board and other interested parties. Following recommendations by the committee and discussion by the board, the selection will be made at the June meeting.

Director's Report: Eli's report on System activities was presented, discussed and warmly received.

Adjournment:

The next meeting will be held on Wednesday, June 13, 2018 at the Patterson Library in Westfield.

Respectfully submitted by Karen Dennerlein, Secretary.